

Author Guidelines

Journal of World Buddhist Cultures

【General】

1. Manuscripts submitted to the *Journal of World Buddhist Cultures* (hereafter *JWBC*) must be written horizontally (i.e., Japanese *tategaki* is not accepted).
2. Manuscripts should be written using Microsoft Word and electronically submitted. In addition to the Word file, a PDF file should also be submitted.
3. If an author employs images, the separate Jpeg files should be submitted along with the manuscript. In addition, the places where images are inserted should be indicated in the manuscript.
4. The author should submit five keywords that represent the content of article most adequately.
5. The positioning of images and diagrams must be indicated clearly in the manuscript.
6. If an article includes images, pictures, or diagrams from another source, author, or institution, the author is responsible for obtaining copy right permissions. (For more information, see the website of the Copyright Research and Information Center.)
7. If a Sanskrit, Pali, or Tibetan term or text is used in a manuscript, it should be romanized in accordance with the ALA-LC Romanization Tables. With respect to the detail of the ALA-LC Romanization Tables, see the website (<http://www.loc.gov/catdir/cpsd/roman.html>).

【Citations】

8. Citations should follow the *Chicago Manual of Style*.
9. Footnotes should be prepared according to the following examples.
—**Books**—
Author's First and Last Names, *Title of book* (Place of Publication: Publisher's Name, Date of Publication), Volume number: XX-XX.
⁽¹⁾ Frederick William Henry Myers, *Human Personality and Its Survival of Bodily Death* (London: Kessinger Pub. Co., 1903), 1: 35-36.
—**Journal Articles**—
Author's First and Last Names, "Title of article," *Title of Journal* Volume number (date of publication): XX-XX.
⁽²⁾ Takahiko Kameyama, "Correct Awareness and Firm Belief" (*shinchi*) in the *Saigokanjō jōgyō shin'yōhō*," *Journal of Indian and Buddhist Studies* 64, no. 3 (March 2016): 268-273.
10. If utilizing online sources, the URL should be included along with the standard elements of the footnote.
11. In addition to footnotes, authors should provide a bibliography at the end of the article. The format of notes and the bibliography should follow the *Chicago Manual of Style*.
12. For more information, see the latest version of the *Chicago Manual of Style*.

【Proofreading】

13. Authors will be allowed to proofread a manuscript twice before publication. In the process of proofreading, an author is permitted to make minor revisions. For example, an author may remove a few sentences, or add brief explanations. However, an author should not alter the content or style of the manuscript significantly. The third and final proofreading is performed by the editorial board. The editorial board may edit the manuscript for consistency with the journal's stylistic conventions.
14. The author is allowed one week to complete each proofreading.

【Peer Review】

15. The manuscript will be evaluated through a peer review process to determine its acceptability for publication, with the following four possible decisions.
 - (A) The manuscript is accepted for publication without revision.
 - (B) The manuscript is accepted for publication with minor revisions.
 - (C) The manuscript requires major revisions. If revisions suggested by the reviewers or editorial board are made, the manuscript will be reexamined for possible publication.
 - (D) The manuscript is not accepted for publication.
16. The result of the peer review will be sent to the author by the editorial board. The result may include comments from reviewers. If an author does not agree with the result or comments, he or she is permitted to take exception to the editorial board.

【Publication and Copyright】

17. The copyright of the published article belongs to the Research Center for World Buddhist Cultures, Ryukoku University.
18. Authorization from the editorial board is required for the reproduction or translation of the published article. In addition, an author must indicate clearly that the article was already published in the *JWBC*.
19. The *JWBC* does not provide an author with offprints of the article.
20. Manuscripts and images should be sent electronically to the following email address of the Office of the *Journal of World Buddhist Cultures*, Research Center for World Buddhist Cultures, Ryukoku University.
rwbc-ejournal@ad.ryukoku.ac.jp

【Miscellanea】

21. When sending manuscripts and images by email, please use the subject marker "JWBC: Your Name."
22. The editorial board has complete authority with respect to all of the aforementioned regulations and reserves the right to accept or decline any submission.

This guideline becomes operative on July 1, 2016

Editorial board of *JWBC*